

MINUTES OF THE LIBRARY BOARD
Oshkosh Public Library
April 30, 2020

The Regular Meeting of the Oshkosh Public Library Board of Trustees was held on April 30, 2020. The meeting was called to order at 4:00 p.m. by Board Vice-President, Bob Biebel. The meeting was held in the Library Main Entry Area at the Oshkosh Public Library. All Social Distancing Guidelines were followed.

Present were: Bob Biebel, Larry Lautenschlager, Kim Molitor, Lindsey Mugerauer and David Rucker. Absent were: Bill Bracken, Vickie Cartwright, Christine Melms-Simon, David Romond, Amy Sitter and Julie Davids, Adjunct Board Member. Others present were: Lisa Voss, Assistant Director for Library Development and Tracie Schlaak, Administrative Specialist.

Public Comments - There were none

Consent Agenda Items:

- **Meeting Minutes** -of the February 27, 2020 regular meeting of the library board.
- **Financial Reports** - March 2020 Vouchers Payable - \$252,374.50
April 2020 Vouchers Payable - \$247,613.98
- **2021 – 2025 Capital Improvement Plan** –
Projects for submission to the city’s capital improvement budget planning processing.
- **Resolution** – COVID-19 Emergency and Continuity of Library Operations.
- **2021 Reimbursement for cross-county rural use**
Director’s recommendation for billing adjacent counties is detailed in a memo in this month’s packet
- **Revised Position Description** – Department name change causes Reference Services Library Assistant II to become Information Services Library Assistant II.

Motion to approve the Consent Agenda

Motion: Molitor; **Second:** Mugerauer; **Vote:** Unanimous.

Library Director’s Report:

- There was none

Trustee Reports and Comments:

- **Lindsey Mugerauer** – Library is doing an amazing job of continuing services during this tough time
- **Christine Melms-Simon** - The Library Board wishes to acknowledge Julie Davids for her service during 2019-2020 as an adjunct member through the Leadership Oshkosh program of the Oshkosh Chamber of Commerce. The Board thanks Julie for her support of the board and for her positive enthusiastic participation in its meetings.

The Library Board President wishes to note that the 2019 performance evaluation and 2020 compensation review of the Library Director is stalled. She calls upon the Director and the Board Compensation Committee to form a contingency plan for completion of that process.

Motion to adjourn the Regular Meeting at 4:12 PM.

Motion: Rucker; **Second:** Lautenschlager; **Vote:** Unanimous.

Respectfully submitted,

Tracie Schlaak
Recorder